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| FACULTY: | Koszalin University of Technology  Faculty of Economic Sciences |
| FIELD OF STUDY: | **FINANCE AND ACCOUNTING** |
| ERASMUS COORDINATOR OF THE FACULTY: | Małgorzata Czerwińska-Jaśkiewicz, Phd |
| E-MAIL ADDRESS OF THE COORDINATOR: | malgorzata.czerwinska@tu.koszalin.pl |
| COURSE TITLE: | **Human Resources Management** |
| LECTURER’S NAME: | Alina Oczachowska, Phd |
| E-MAIL ADDRESS OF THE LECTURER: | allo40@wp.pl |
| ECTS POINTS FOR THE COURSE: | 4 |
| ACADEMIC YEAR: | 2021/2022 |
| SEMESTER:  (W – winter, S – summer) | W or S |
| HOURS IN SEMESTER: | Lectures: 15 hours  Workshops: 30 hours |
| LEVEL OF THE COURSE:  (1st cycle, 2nd cycle, 3rd cycle) | 1st cycle |
| TEACHING METHOD:  (lecture, laboratory, group tutorials, seminar, other-what type?) | Lecture, workshops |
| LANGUAGE OF INSTRUCTION: | English |
| ASSESSMENT METOD:  (written exam, oral exam, class test, written reports, project work, presentation, continuous assessment, other – what type?) | Presentation at the lectures on topic: Best practices in writing HR applications |
| COURSE CONTENT: | **Main goals:**  Give the answer:   1. How can HR Management Make an Organization Effective? 2. What do a HR Specialist do? 3. How do People Plan their Carriers? 4. What Methods and Techniques do Help People Present Their Skills? 5. How is Employee Recruiting Strategy? 6. How are People motivated?   **Topics:**   * Human Resources Management Jobs * Change Management. Same samples * Job Description * Motivation * Performance Management * Developing Employees and their careers * Recruitment and Staffing * Team Building * Training * Working Effectively with Labor |
| ADDITIONAL INFORMATION: | **Didactic methods:**  Lectures using audiovisual means, case studies, individual tasks (for students), analysis of empirical material, individual exercises connected with construction the project, practical tasks with projects, presentations. |

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